

# ASSESSMENT SUB-COMMITTEE MINUTES

## 3 APRIL 2012

**Chairman:** \* Mr J Coyle

**Councillors:** \* Brian Gate \* Paul Osborn

\* Denotes Member present

### 51. Appointment of the Chairman

**RESOLVED:** That the Independent Member, Mr James Coyle, would serve as Chairman of the Sub-Committee for this meeting.

### 52. Declarations of Interest

Agenda Item 5 – Complaint – Breach of Code of Conduct

Councillor Brian Gate declared a prejudicial interest in Complaint 2 in that he was a former trustee of an organisation related to the complaint. He would leave the room during this item.

### 53. Minutes

**RESOLVED:** That the minutes of the meeting held on 11 January 2012 be taken as read and signed as a correct record.

### RESOLVED ITEMS

### 54. Assessment Sub-Committee - Terms of Reference

**RESOLVED:** That the terms of reference of the Sub-Committee be noted.

## **55. Complaint - Breach of Code of Conduct**

Members considered a report on behalf of the Director of Legal and Governance Services, which set out details of two complaints that Members had failed or may have failed to comply with the Authority's Code of Conduct.

The Sub-Committee fully considered and discussed the first complaint, with each Member setting out their individual thoughts on its content.

Due to the previously declared prejudicial interest, the meeting was declared inquorate for the second complaint and unable to proceed.

**RESOLVED:** That

- (1) no further action be taken in respect of Complaint 1;
- (2) Complaint 2 be deferred to the next meeting of the Assessment Sub-Committee, to be arranged.

(Note: The meeting, having commenced at 2.00 pm, closed at 2.31 pm).

(Signed) MR J COYLE  
Chairman